

Chequamegon Unitarian Universalist Fellowship
May 31 2012 Board Meeting Minutes

Present; Patty Dufek, Ashley Lokken, Mark Perrine, Ed Calhan, Warren Kehn, Jan Perkins, board members. Brenda Brouder, Administrator

Meeting called to order at 7:05. Chalice lighting. Opening reading, Check-ins.

Minutes of the May 5 2012 board meeting were approved with the following changes:

- Item 1) new officer approval; change approved anonymously to approved unanimously.
- item 2) revise second sentence to read: Mark has discussed a trial use of the Sigurd Olsen Center for the May 20 service with RE committee members Ruth Oppedahl and Beth Reed and they have agreed.

motion to approve by Warren, second by Patty, passed unanimously.

Treasurers Report - Warren Kehn.

- discussion:
- > contributions are higher than spending although lower than current year budget.
 - > spending is lower than current year budget.
 - > it would be helpful to have the RE budget listed in two parts – one for ongoing Sunday RE expenses and a second for youth activities such as conferences, camps, training, travel and service projects. The second category would include youth fundraising and designated donations - unspent funds in this category could accumulate from year to year.
 - > future statements from Bremner Bank will be provided to the treasurer electronically.
 - > \$783.18 Fundraising entry in May is Garage Sale
 - > \$350.00 Other Income entry in April is Youth Group work at the Birkie.
 - > 94% of current fiscal year pledges have been received.

motion to approve by Jan, second by Patty, passed unanimously.

Ongoing Business;

The CUUF Membership Definitions were reviewed. The first sentence in the Certified Member paragraph was modified as follows: A CUUF certified member is a member of a household that has contributed a minimum of \$100 in currency or in-kind donations in the previous year which covers the Fair Share cost of UUA membership certification and/or whose household makes a pledge to the operating budget of at least \$100 in the current year.

motion to approve by Warren, second by Ashley, passed unanimously.

The CUUF Membership Certification Policy was reviewed. Revised third sentence in second heading to read: In order for a household to be included in the number reported to the UUA and PSD, at least one member of that household must be a voting member of CUUF by contributing a minimum of \$100 in the previous year ~~which~~ and/or ~~who~~ making a pledge to the operating budget of at least \$100 in currency or in-kind contributions in the current year.

motion to approve by Mark, second by Ashley, passed unanimously.

Warren presented the 2012-13 Budget Proposal. It is based on written or verbal input from Brenda and the committee chairs. Warren made a motion to raise David Saetre's speaker honorarium from \$225 to \$250 per service since the current rate has been unchanged for several years. second by Jan, passed unanimously.

Most committee budgets are unchanged from last year. Changed items are:

Software	increased from \$350 to \$405 for anticipated upgrades to CUUF computer
Communications	internet decreased from \$156 to \$50
UUA Dues	decreased from \$2120 to \$1392 in accordance with new CUUF Membership Certification Policy.
Prairie Star Dues	decreased from \$800 to \$552 in accordance with new CUUF Membership Certification Policy.
Worship	David Saetre honorarium increased from \$2025 to \$2250
Pledge Supplies	decreased from \$80 to \$75
Membership	increased from \$495 to \$550 for welcome packet, bulletin cover & possible photo directory
Equipment/Furniture	increased from \$150 to \$350 for new CUUF printer.

- Discussion:
- > A breakdown of the RE budget into two categories was requested to separate Sunday class expenses from project/travel/conference expenses. Money earned by RE fundraisers could accumulate in second category along with annual budgeted funds. Garage Sale proceeds will go into general income but the proposed budget will include approximately \$1000 to reflect previous RE fundraisers and CUUF support for a major RE service project.
 - > With changes noted above, the 2012-13 budget total is \$17,494 and is \$527 lower than last year. Warren noted that spending last year was lower than usual and that we should anticipate this year's spending will be closer to the budgeted amounts.
 - > The recent Facilities task force recommended establishing a contingency or building fund to be used in the event the Northland College meeting space is no longer available. This fund could include contributions from UUA and District grants, loans, individual pledges beyond annual budget pledges, dedicated fundraisers, annual budget contributions and some portion of the existing investment reserves, It would be invested in a separate short-term account. This recommendation is part of the CUUF's ongoing strategic planning process and will be given a high priority.
 - > Board members will review revisions to the 2012-13 Budget Proposal with their respective committees and provide Warren with either their concurrence or requested changes. Warren will have the revised budget available for review and approval at the June 27 board meeting.

An update on the Intern Lay Advisory Group was postponed until the June 27 board meeting which will give Brenda time to coordinate the member list, notification process and meeting schedule with David Saetre. Further discussion on CUUF's use of the Sigurd Olsen Center was also postponed pending further conversation with David.

Discussion of the next steps in the ongoing strategic planning process was deferred due to lack of time at this board meeting.

New Business:

Decisions for support of CUUF youth attending conferences, summer camp, and service projects will be deferred to the RE committee.

The next CUUF board meeting was scheduled for Wednesday, June 27, 2012 at 7:00 PM in the Memorial Medical Center's Twin Island room.

9:05 motion to adjourn by Warren, second by Patty, passed unanimously.
Closing reading, Chalice extinguished