

**Chequamegon Unitarian Universalist Fellowship**  
**Board of Directors' Meeting**  
**November 16, 2011**

Location: MMC—Twin Islands Room

**Present:** Andrea Haugo, Diana Granger, Jan Perkins, Ed Calhan, Erin Tenney; also present, Brenda Brouder.

**The meeting was called to order** at 7:05 by Andrea, who opened with a reading and the lighting of the chalice, followed by "checking in" by those present. The October BOD minutes were read and approved unanimously.

**Treasurer's Report:** (Andrea provided this in Warren's absence.) She clarified that 1) the \$100 in the budget specified for Social Action had been for Faith in Action, as approved at the 8/11/11 BOD meeting and 2) the \$3.00 in misc. was for a bill for 20 copies made 10/4/11 from Heart Graphics (unclear what this was for.) The Treasurer's report was unanimously approved.

Signing CUUF checks: Andrea made a **Motion** that she will be authorized by the CUUF BOD to transact all business concerned with CD's at Superior Choice Credit Union (319 Ellis Ave, Ashland, WI). Furthermore, Warren Kehn will continue on as also being so authorized; and Beth Reed will be removed. Motion was seconded by Jan, and motion was **Approved** unanimously.

**Communications:** Newspaper Ads: there was a discussion regarding how our services are advertised in local papers in terms of our services being offered "twice monthly" vs "usually the 2<sup>nd</sup> and 4<sup>th</sup> Sunday." Also discussed was whether to add a contact phone number as well as our website, and to check us on Facebook. Brenda will contact June Bavlnka regarding this.

CUUF on Facebook: Brenda reminded us that our Facebook is up and running, and that it is a fan page so one must "like" CUUF in order to post on it. Also on our Facebook there is a link to our new website. The URL has not yet been updated, though, so one will still link onto our old website. Jan offered to check with a computer friend regarding assistance in changing the URL for our website. Brenda will add a link onto the old website to the new one. Erin offered to look into incorporating photos into our Facebook site. Brenda also reported that podcasts of our services are available on both our new website as well as our Facebook.

Recorder for our services: discussion regarding what had previously been approved by the BOD regarding the purchase of a new recorder. It was found in the 8/17/11 BOD Minutes under Equipment and Furniture. Andrea will check with Ruth regarding the purchase of a new one. Then Ed will label it so we are less likely to lose it.

## **Committee Reports:**

**Music Committee:** Ed relayed on the Committee's behalf that they "greatly appreciate the BOD approving the full amount for the recent budget year." They stated that they plan to separate the payment of the Music Coordinator from the payment for the Accompanist. The Committee also had much discussion regarding the research Patty Dufek recently did regarding how other local churches handle their music programs. They are currently working on the 2011 Holiday Concert, and plan to have Amanda Shuga as the vocal soloist. They have requested the BOD to have someone with a check ready to be presented to her as payment at the time of the service. Ed will have the Music Committee arrange this with Warren K. prior to his leaving on vacation once they are told the amount.

**New Hymnals:** Ed thinks we have plenty of them now: when room is set up with 70 chairs, there is one on every other chair, plus about 10 on the table. He did recently post a note in the Open Door regarding this. He will price new hymnals and report back; and also will write a note in the Open Door thanking people for returning hymnals and seeing if people wish to order their own, with maybe a deadline of Feb 2012 for ordering.

**Position Descriptions for the roles of Music Coordinator and RE Coordinator:** Andrea requested Ed to ask the Music Committee to develop the first, and Erin to ask the RE teachers to develop theirs.

**Membership:** Andrea reported that Brenda has made an "interest card" to set out on the table at services as a way to reach out to new people. She also said that having greeters at the services is going very well, with people from both the Membership Committee as well as the BOD signing up for this in advance. They also help set up the membership table and the CUUF banner.

**Religious Education:** Erin reported that recently went on an overnight trip together, and are discussing the possibility of a trip to Haiti; and that all are preparing for the Holiday service.

**Worship Committee:** Jan reported that their next meeting will be coming up on Dec. 7 or 8, 2011.

**Nominating Committee:** Andrea will contact Mark Perrine and Henry Quinlan regarding activating this committee for the 2012 elections. She also requested Brenda to send out an email inviting people to join this committee.

**Report on attendance at UU Small Congregation Conference:** Diana gave a thorough presentation on this conference, which both she and A.J. Galazen attended in Des Moines, Iowa on Nov 4-5, 2011. She provided a typewritten handout summarizing what was covered, and discussed her experience.

Her report spurred much discussion; following are some topics:

--advertising our services on local public radio

--start gathering some information on funding in case we wanted to have our own UU minister someday; having the UU minister in Ironwood MI come to speak to our congregation

--updating the "Committee Job Descriptions" in our white BOD manual

--long-term goal-setting by the BOD to guide future CUUF BOD's; also referring back to the 2010 Membership Survey for guidance. Perhaps the BOD will plan a retreat early in 2012 to accomplish this. Ed suggested utilizing the Prairie Star District for a strategic planning. Erin said she would feel comfortable moderating a retreat.

--how many people does it take to comprise a quorum for a CUUF BOD meeting? This should be addressed at our Spring 2012 Business meeting.

--Brenda is still looking for a printer for the CUUF business; Jan will see if her computer friend can help with that.

--Diana and Jan will look into developing a draft form on which our Committees may submit their budgets each year.

**Next meeting:** it was decided to skip having a BOD meeting in Dec. 2011, and resume in January, 2012, perhaps at a Board Retreat.

More information is to come on when and where the BOD will meet in January 2012.

The meeting was adjourned at 9:20 pm.

Respectfully Submitted,  
Jan Perkins, BOD Secretary