

Chequamegon Unitarian Universalist Fellowship
Board of Directors' Meeting
Jan. 19, 2011

PRESENT:

Irene Blakely
Warren Kehn
Beth Reed
Diana Granger
Brenda Brouder
Andrea Haugo

CHECKING IN:

The meeting was called to order at 7:07 by co-chair, Irene Blakely. The board then caught up on the activities of its members, which involved strategies for either dealing with or actively enjoying the cold and snow. Irene attended a grant writing workshop and is planning her Paris trip in February. Diana recounted her Christmas visitors, (the Racine Grangers) who brightened the holidays for her and Dick. Warren, busy as ever, is working on bracing his roof, and happily anticipates his late Feb. trip to Phoenix. Andrea is busy correcting finals and looking forward to beginning a new semester. Both Andrea and Beth are caught up in coaching youth in skiing. Beth has truly embraced winter, not damning the snow, but delighting in it as she glides on it in skies.

MINUTES:

The minutes of the Dec. 15 UU board meeting were approved.

TREASURER'S REPORT and BUDGET

Warren presented the treasurer's report which shows our Chequamegon fellowship has pledged \$7,509 toward our budgeted needs of \$16,750. Our official pledge drive shows over half our pledges have been received so far. The board still plans to make follow up phone calls to members about the pledge later this winter. Ruth will prepare lists and Warren will send thank you notes to those who have pledged. The treasurer's report was approved.

ONGOING BUSINESS

1. Certification.

Brenda is in the process of sending in the yearly form regarding the certification of membership. This document informs the national organization about our current membership numbers. The data submitted includes the number of children in Religious Education, our weekly (biweekly) attendance, our total pledge income and the total number of family units making pledges. Our U.U. chapter has not taken a position on this year's congressional polling issue, which is ethical eating. The certification questions led to another discussion of membership and concluded that a voting member must make some contribution of record but that the size of the donation would not affect that member's subscription to *U.U. World*. The board thanked Brenda for completing and sending this form out in a timely manner.

2. Brenda's Contract.

Brenda has now been employed as our Administrative Assistant for a full year and it was deemed time to review her duties, hours and output. There was a brief discussion about differences between salaries for contract employees and the honoraria granted speakers and musicians. A review of Brenda's job description showed that it was in line with her current duties with a few exceptions. The duty to coordinate with Northland College is to be removed since it does not reflect current practice. Brenda has set as goals for next year to complete the inventory and to update electronic archiving. One slight change reads: "Assists committee chairs with printings, mailings as deemed important by the administrator and the board. Brenda is spending slightly less than the allocated 20 hours a month but the board believes her new work as the assistant web master will involve an increase in hours. Brenda will now be responsible for the day to day updating of the site which will include an electronic bulletin board. With Brenda temporarily excused from the room, the board voted to extend Brenda's contract and give her a salary increase of 50 cents an hour.

3. Communications Policy

The Board has approved many of the provisions of the draft communications policy being reworked by Beth. Now that the handling of non U.U. specific communications has been worked out and the role of the web site redesigned, the board can vote on a final proposal which Beth will present at the next board meeting.

NEW BUSINESS

Upcoming Changes

The nominating committee is canvassing names for new board members. These names will be submitted for vote at the General Meeting in March or April. Warren and Irene will have finished their terms though Warren has agreed to stand for reelection. Beth Reed also announced that she will resign from her term on the board. Her replacement will fill out the one year remaining of her term. In another change, Irene's email is now: adahsdottir@gmail.com.

NEXT MEETING

The next meeting of the Board of Directors of the Chequamegon Unitarian Universalist Fellowship will take place on Wed. Feb. 16 at 7:00 in the Book Bin room of the Washburn Library. The Jan. meeting concluded at 9:10