

Chequamegon Unitarian Universalist Fellowship  
Board of Directors' Meeting  
Aug 19, 2009

**PRESENT:**

Irene Blakely,  
Ruth Oppedahl,  
Beth Reed  
Diana Granger  
Warren Kehn

**CHECKING IN:**

The meeting was called to order at 8:01 by co chair, Beth Reed. After the lighting of the chalice( a candle), Beth read a Passover blessing supplied by Irene extolling the spirit of freedom. The board members spoke in turn about their recent excursions and family visits. Ruth and Beth described their participation in the Washburn foreign exchange program.

**MINUTES:**

The minutes of the July meeting were approved as corrected.

**TREASURER'S REPORT**

Warren presented a year's end treasurer's report which showed a total income for 2008-2009 of \$12,790 and a checking balance of \$9,185. Expenditures for the year totaled \$10,880.. The report was approved although there was some question as to whether there were monies not yet recorded.

**CONTINUING BUSINESS**

1. **The Yoga grant request.**

The Board has formerly acted as applicant agent for the Books Across the Bay grant application for free yoga classes offered by Beth Lowthian. The question of insurance coverage is being worked out. Beth is getting coverage which will likely include a rider covering her UU sponsors. Beth Reed will review the insurance the fellowship has and ensure there will not be a liability issue. Board members reviewed the yoga grant application which is for \$1,400 and the consensus was that Beth's request is clearly in line with the wellness goals of the grant.

2. **Changes in handling after service refreshments.**

Karla Hasart has prepared a list of names of fellowship members and assigned these individuals and couples dates for which they are responsible for refreshments at UU services. The list will appear in the Aug. 24 newsletter. Since this is a change in policy, there will be an accompanying paragraph outlining the rationale for the change, (mentioning fairness and opportunities to make more members feel involved) and also practical details such as how much food to bring and what to do if you can't be there on your assigned date.

### **3. Items deferred for a later date.**

- a. The board will consider the development of a policy on handling memorials later this year. Karla Hasart has asked the board to address this issue.
- b. The topic of a membership survey will be studied after further consultation.
- c. There is an interest in having UU summer activities and this topic will be studied by an ad hoc committee at a future time.

### **NEW BUSINESS**

#### **1. The 2009-2010 budget.**

The 2009-2010 budget was approved by the board. It follows the accounting laid out in the draft budget with minor increases in Prairie Star contributions and funding for a hard drive and office supplies for the office administrator position. A copy of the budget will soon be available. The new budget requires about \$13,095 in pledges, \$1,600 in fundraisers totals \$16,580 when miscellaneous revenues are added in.

#### **2. The UU's Certificate of Deposit**

The board has voted to invest its certificate of deposit in the Superior Choice Credit Union based on a study of local interest rates. The \$2,826 deposit will receive an interest rate of 1.79% for 12 months which is low compared to previous years but higher than the going rates for other institutions. Warren Kehn, as treasurer for the UU fellowship will have signature authority for this account. Co-chair, Beth Reed will be a second person authorized to open this account.

#### **3. Getting the Office Administrator on board.**

Copies of the Office Administrator position are now available, since the position has been formally approved by the board. The focus of the position is that of a front line information distributor. The position will be advertised on the web site, in emails to the fellowship and in the newsletter. Information on where to respond, hours, salary and other pertinent information will be forthcoming. The position is new and some adjustments in responsibilities may be necessary. Both the position and the performance of the incumbent will be reviewed at the end of the fiscal year.

### **NEXT MEETING**

The meeting was adjourned at 9:25. The next meeting of the Board of Directors of the Chequamegon Unitarian Universalist Fellowship will take place on Wednesday Sept. 16 at 7:00 in the Vaughn Library meeting room in Ashland.